



# LIMPOPO

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PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

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PROVINCIAL TREASURY

## **Approved Organisational Structure 2018**

2010-03-17

TOTAL NO OF POSTS: 16

# LIMPOPO PROVINCIAL TREASURY: BRANCH SUSTAINABLE RESOURCE MANAGEMENT 2018

  
 BRANCH MANAGER

  
 DEPUTY DIRECTOR GENERAL

BRANCH: SUSTAINABLE RESOURCE MANAGEMENT PURPOSE: TO PROVIDE SUSTAINABLE RESOURCE MANAGEMENT SERVICES TO THE PROVINCIAL DEPARTMENTS AND PROVINCIAL PUBLIC ENTITIES FUNCTIONS: 1. Manage the development and implementation of economic and fiscal policy frameworks 2. Develop and manage the implementation of budget and public finance 3. Enhance and monitor infrastructure management and public private partnership (PPP) 4. Promote sound financial management and effective governance in the local government sphere Posts: 1x Deputy Director General SL 15 1x Personal Assistant SL 7
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CHIEF DIRECTORATE: ECONOMIC AND FISCAL POLICY OVERSIGHT PURPOSE: MANAGE THE DEVELOPMENT AND IMPLEMENTATION OF ECONOMIC AND FISCAL POLICY FRAMEWORK FUNCTIONS: 1. Determine and evaluate economic parameters and socio-economic imbalances 2. Optimize, enhance and expand provincial revenue See page 21	CHIEF DIRECTORATE: INFRASTRUCTURE MANAGEMENT AND PUBLIC PRIVATE PARTNERSHIP (PPP) PURPOSE: TO ENHANCE AND MONITOR INFRASTRUCTURE MANAGEMENT AND PPP FUNCTIONS: 1. Enhance and monitor infrastructure delivery by provincial departments and provincial public entities 2. Enhance and monitor infrastructure delivery by municipalities See page 23
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CHIEF DIRECTORATE: BUDGET AND PUBLIC FINANCE MANAGEMENT PURPOSE: TO DEVELOP AND MANAGE THE IMPLEMENTATION OF BUDGET AND PUBLIC FINANCE FUNCTIONS: 1. Promote effective and optimal financial resource allocation to enable government to finance its service delivery obligations (Cluster 1 & 2) 2. Analyse and monitor the implementation of public finance and debt management See page 22	CHIEF DIRECTORATE: MUNICIPAL FINANCE AND GOVERNANCE PURPOSE: TO PROMOTE SOUND FINANCIAL MANAGEMENT AND EFFECTIVE GOVERNANCE IN THE LOCAL GOVERNMENT SPHERE FUNCTIONS: 1. Monitor and provide support on financial management 2. Monitor and provide support on governance See page 24
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# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE ECONOMIC AND FISCAL POLICY OVERSIGHT 2018

CHIEF DIRECTORATE: ECONOMIC AND FISCAL POLICY OVERSIGHT	
PURPOSE: MANAGE THE DEVELOPMENT AND IMPLEMENTATION OF ECONOMIC AND FISCAL POLICY FRAMEWORK	
FUNCTIONS:	
1. Determine and evaluate economic parameters and socio-economic imperatives 2. Optimize, enhance and expand provincial revenue	
Posts:	1 x Chief Director SL 14 ✓ 1 x Personal Assistant SL 7 ✓

  
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DIRECTORATE: MACRO ECONOMIC ANALYSIS	
PURPOSE: TO DETERMINE AND EVALUATE ECONOMIC PARAMETERS AND SOCIO-ECONOMIC IMPERATIVES	
FUNCTIONS:	
1. Determine and analyze key economic variables, their interrelation and relevance for the budget 2. Develop policy for institutional co-ordination and sector integration 3. Conduct analysis of social sectors and economic investment through research	
Posts:	1 x Director SL 13 ✓ 2 x Deputy Director SL 11 (1 x Economist, 1 x Researcher) 1 x Assistant Director SL 9 (Data Analyst)

DIRECTORATE: FISCAL POLICY ANALYSIS (REVENUE)	
PURPOSE: TO OPTIMISE, ENHANCE AND EXPAND PROVINCIAL REVENUE	
FUNCTIONS:	
1. Develop, implement and review revenue enhancement strategy 2. Promote and enforce transparent and effective revenue management 3. Monitor and provide support on revenue management 4. Determine own revenue estimates for the MTEF	
Posts:	1 x Director SL 13 4 x Deputy Director SL 11 4 x Assistant Director SL 9



# LIMPOPO PROVINCIAL TREASURY:CHIEF DIRECTORATE: BUDGET AND PUBLIC FINANCE MANAGEMENT 2018

<b>CHIEF DIRECTORATE: BUDGET AND PUBLIC FINANCE MANAGEMENT</b>
<b>PURPOSE: TO DEVELOP AND MANAGE THE IMPLEMENTATION OF BUDGET AND PUBLIC FINANCE</b>
<b>FUNCTIONS:</b>
1. Promote effective and optimal financial resource allocation to enable government to finance its service delivery obligations (Cluster 1&2)
2. Analyse and monitor the implementation of public finance and data management
<b>Posts:</b>
1 x Chief Director SL 14
1 x Personal Assistant SL 7



<b>DIRECTORATE: BUDGET MANAGEMENT (CLUSTER 1) (FOR VOTES: 01.02.03.04.10 &amp; 11)</b>
<b>PURPOSE: TO PROMOTE EFFECTIVE AND OPTIMAL FINANCIAL RESOURCE ALLOCATION TO ENABLE GOVERNMENT TO FINANCE ITS SERVICE DELIVERY OBLIGATIONS</b>
<b>FUNCTIONS:</b>
1. Prepare the provincial budget
2. Monitor and provide support on implementation of provincial budget
3. Analyse and provide support in the alignment of provincial strategic plan, annual performance plans and budget expenditure plans
4. Evaluate the inter-governmental systems for improved performance
<b>Posts:</b>
1 x Director SL 13
4 x Deputy Director SL 11

<b>DIRECTORATE: PUBLIC FINANCE AND DATA MANAGEMENT (FOR ALL VOTES)</b>
<b>PURPOSE: TO ANALYSE AND MONITOR THE IMPLEMENTATION OF PUBLIC FINANCE AND DATA MANAGEMENT</b>
<b>FUNCTIONS:</b>
1. Collect, evaluate and consolidate financial and non-financial data
2. Analyse, review and report on expenditure trends relating to compensation of employees
3. Compile monthly in - year monitoring reports and facilitates reporting to national treasury
4. Develop, maintain and monitor data models and common network drive
5. Develop MTEF (Medium Term Expenditure Framework) decisions including the updating and preparation of bids for the budget process
<b>Posts:</b>
1 x Director SL 13
2 x Deputy Director SL 11
3 x Assistant Director SL 9

<b>DIRECTORATE: BUDGET MANAGEMENT (CLUSTER 2) (FOR VOTES: 05, 06, 07, ...)</b>
<b>PURPOSE: TO PROMOTE EFFECTIVE AND OPTIMAL FINANCIAL RESOURCE ALLOCATION TO FINANCE ITS SERVICE DELIVERY OBLIGATIONS</b>
<b>FUNCTIONS:</b>
1. Prepare the provincial budget
2. Monitor and provide support on implementation of provincial budget
3. Analyse and provide support in the alignment of provincial strategic plan, annual performance plans and budget expenditure plans
4. Evaluate the inter-governmental systems for improved performance
<b>Posts:</b>
1 x Director SL 13
4 x Deputy Director SL 11

TOTAL NO OF POSTS: 18

PAGE 2.2

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: INFRASTRUCTURE MANAGEMENT AND PUBLIC PRIVATE PARTNERSHIP (PPP) 2018

CHIEF DIRECTORATE: INFRASTRUCTURE MANAGEMENT AND PUBLIC PRIVATE PARTNERSHIP (PPP)	
PURPOSE: TO ENHANCE AND MONITOR INFRASTRUCTURE MANAGEMENT AND PPP	
FUNCTIONS:	
1. Enhance and monitor infrastructure delivery by provincial departments and provincial public entities	
2. Enhance and monitor infrastructure delivery by municipalities	
Posts:	
1 x Chief Director SL 14 ✓	
1 x Personal Assistant SL 7	

  
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DIRECTORATE: PROVINCIAL INFRASTRUCTURE PERFORMANCE AND PPP	
PURPOSE: TO ENHANCE AND MONITOR PERFORMANCE OF INFRASTRUCTURE DELIVERY BY PROVINCIAL DEPARTMENTS AND PROVINCIAL PUBLIC ENTITIES	
FUNCTIONS:	
1. Promote and contribute to infrastructure funding frameworks, long term planning and expenditure in the province	
2. Assess provincial infrastructure plans, budgets and provide experts inputs to provincial departments and public entities	
3. Promote, monitor and enforce the optimal utilisation and maintenance of infrastructure by provincial and municipal custodians	
4. Promote the use of alternative service delivery options for infrastructure for provincial departments	
5. Provide technical assistance, advice and support on PPP projects	
Posts:	
1 x Director SL 13	
3 x Deputy Director SL 11	
2 x Assistant Director SL 9	

DIRECTORATE: MUNICIPAL INFRASTRUCTURE PERFORMANCE AND PPP	
PURPOSE: TO ENHANCE AND MONITOR PERFORMANCE OF INFRASTRUCTURE DELIVERY BY MUNICIPALITIES	
FUNCTIONS:	
1. Promote and contribute to infrastructure funding frameworks, long term planning and expenditure in the municipalities	
2. Assess provincial infrastructure plans, budgets and provide experts inputs to municipalities and public entities	
3. Promote, monitor and enforce the optimal utilisation and maintenance of infrastructure by provincial and municipal custodians	
4. Promote the use of alternative service delivery options for infrastructure for provincial and municipal custodians	
5. Provide technical assistance, advice and support on PPP projects	
Posts:	
1 x Director SL 13	
2 x Deputy Director SL 11	
2 x Assistant Director SL 9	

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE MUNICIPAL FINANCE AND GOVERNANCE 2018

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<b>CHIEF DIRECTORATE MUNICIPAL FINANCE AND GOVERNANCE</b>
<b>PURPOSE: TO PROMOTE SOUND FINANCIAL MANAGEMENT AND EFFECTIVE GOVERNANCE IN THE LOCAL GOVERNMENT SPHERE</b>
<b>FUNCTIONS:</b>
1. Monitor and provide support on financial management
2. Monitor and provide support on governance
<b>Posts:</b>
1 x Chief Director SL 14
1 x Personal Assistant SL 7
1 x Administration Officer SL 7

<b>MUNICIPAL FINANCE GOVERNANCE: CARICOR DISTRICT</b>	<b>MUNICIPAL FINANCE GOVERNANCE: HOPAN DISTRICT</b>	<b>MUNICIPAL FINANCE GOVERNANCE: VHEURIE DISTRICT</b>
<b>PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE</b>	<b>PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE</b>	<b>PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE</b>
<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>
1. Municipal budget planning and implementation	1. Municipal budget planning and implementation	1. Municipal budget planning and implementation
2. Municipal supply chain management & governance	2. Municipal supply chain management & governance	2. Municipal supply chain management & governance
3. Revenue and debt management	3. Revenue and debt management	3. Revenue and Debt Management
4. Municipal accounting, reporting, assets and liability management	4. Municipal accounting, reporting, assets and liability management	4. Municipal accounting, reporting, assets and liability management
<b>POSTS:</b>	<b>POSTS:</b>	<b>POSTS:</b>
1 x Director SL 13	1 x Director SL 13	1 x Director SL 13
5 x Deputy Director SL 11	5 x Deputy Director SL 11	5 x Deputy Director SL 11
1 x Assistant Director SL 9	1 x Assistant Director SL 9	1 x Assistant Director SL 9

<b>MUNICIPAL FINANCE GOVERNANCE: SEKHUKHUNE DISTRICT</b>	<b>MUNICIPAL FINANCE GOVERNANCE: WAT ERING DISTRICT</b>
<b>PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE</b>	<b>PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON FINANCIAL MANAGEMENT AND GOVERNANCE</b>
<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>
1. Municipal budget planning and implementation	1. Municipal budget planning and implementation
2. Municipal supply chain management & governance	2. Municipal supply chain management & governance
3. Revenue and debt management	3. Revenue and debt management
4. Municipal accounting, reporting, assets and liability management	4. Municipal accounting, reporting, assets and liability management
<b>POSTS:</b>	<b>POSTS:</b>
1 x Director SL 13	1 x Director SL 13
5 x Deputy Director SL 11	5 x Deputy Director SL 11
1 x Assistant Director SL 9	1 x Assistant Director SL 9

# LIMPOPO PROVINCIAL TREASURY: BRANCH ASSETS, LIABILITIES AND SUPPLY CHAIN MANAGEMENT 2018

<b>BRANCH: ASSETS, LIABILITIES AND SUPPLY CHAIN MANAGEMENT</b>
<b>PURPOSE: TO OVERSEE THE MANAGEMENT OF ASSETS, LIABILITIES AND SUPPLY CHAIN MANAGEMENT TO PROVINCIAL DEPARTMENTS AND PROVINCIAL PUBLIC ENTITIES</b>
<b>FUNCTIONS:</b>
1. Monitor and support the effective implementation of the assets and liabilities framework for departments and public entities
2. Monitor and support the effective implementation of the scm framework for departments and public entities
<b>Posts:</b>
1 x Deputy Director General SL 15
1 x Personal Assistant SL 7

  
 Deputy Director General

<b>CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT</b>	<b>CHIEF DIRECTORATE: PROVINCIAL SUPPLY CHAIN MANAGEMENT</b>
<b>PURPOSE: TO MONITOR AND SUPPORT THE EFFECTIVE MANAGEMENT OF ASSETS AND LIABILITIES</b>	<b>PURPOSE: TO MONITOR AND SUPPORT THE EFFECTIVE IMPLEMENTATION OF THE SCM FRAMEWORK, TRANSVERSAL CONTRACTS &amp; SCM CLIENT SUPPORT FOR PROVINCIAL DEPARTMENTS AND PUBLIC ENTITIES</b>
<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>
1. Ensure effective and efficient management of assets in departments and public entities	1. Enhance compliance on scm regulatory framework
2. Ensure effective, efficient and economic banking and management of cash and liabilities in departments and public entities	2. Facilitate and manage transversal contracts
	3. Promote, support and develop scm capacity
See page 3.1	See page 3.2



# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE ASSETS AND LIABILITIES MANAGEMENT 2018

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<b>CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT</b>
<b>PURPOSE: TO MONITOR AND SUPPORT THE EFFECTIVE MANAGEMENT OF ASSETS AND LIABILITIES</b>
<b>FUNCTIONS:</b>
<ol style="list-style-type: none"> <li>1. Ensure effective and efficient management of assets in departments and public entities</li> <li>2. Ensure effective, efficient and economic banking and management of cash and liabilities in departments and public entities</li> </ol>
<b>Posts:</b>
1 x Chief Director SL 14 1 x Personal Assistant SL 7

<b>DIRECTORATE: PROVINCIAL ASSETS MANAGEMENT</b>
<b>PURPOSE: TO ENSURE EFFECTIVE AND EFFICIENT MANAGEMENT OF ASSETS IN PROVINCIAL DEPARTMENTS AND PUBLIC ENTITIES</b>
<b>FUNCTIONS:</b>
<ol style="list-style-type: none"> <li>1. Develop provincial assets management policies and guidelines</li> <li>2. Monitor and provide support on Inventory Management</li> <li>3. Monitor and provide support on movable and immovable assets</li> </ol>
<b>Posts:</b>
1 x Director SL 13 5 x Deputy Director SL 11 11 x Assistant Director SL 9

<b>DIRECTORATE: BANKING, CASH AND LIABILITIES MANAGEMENT</b>
<b>PURPOSE: TO ENSURE EFFECTIVE, EFFICIENT AND ECONOMIC BANKING AND MANAGEMENT OF CASH AND LIABILITIES IN PROVINCIAL DEPARTMENTS AND PUBLIC ENTITIES</b>
<b>FUNCTIONS:</b>
<ol style="list-style-type: none"> <li>1. Manage the implementation of banking services</li> <li>2. Planning and implementation of cash flow</li> <li>3. Management of liabilities</li> <li>4. Advise and assist departments to develop debt management policy and any other policies</li> <li>5. Develop a provincial borrowing framework (A&amp;L)</li> </ol>
<b>Posts:</b>
1 x Director SL 13 3 x Deputy Director SL 11 4 x Assistant Director SL 9

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE SUPPLY CHAIN MANAGEMENT 2018

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CHIEF DIRECTORATE: PROVINCIAL SUPPLY CHAIN MANAGEMENT	
PURPOSE: TO MONITOR AND SUPPORT THE EFFECTIVE IMPLEMENTATION OF THE SCM FRAMEWORK, TRANSVERSAL CONTRACTS & SCM CLIENT SUPPORT FOR PROVINCIAL DEPARTMENTS AND PUBLIC ENTITIES	
FUNCTIONS:	
1. Enhance compliance on scm regulatory framework 2. Facilitate and manage transversal contracts 3. Promote, support and develop scm capacity	
Posts:	
1 x Chief Director SL 14 1 x Personal Assistant SL 7	

DIRECTORATE: SCM GOVERNANCE AND COMPLIANCE		DIRECTORATE: SCM CLIENT SUPPORT	
PURPOSE: TO ENHANCE COMPLIANCE ON SCM REGULATORY FRAMEWORK		PURPOSE: TO PROMOTE, SUPPORT AND DEVELOP SCM CAPACITY	
FUNCTIONS:		FUNCTIONS:	
1. Develop policy, norms and standards 2. Monitor and provide support on implementation of scm policy, norms & standards 3. Establish and oversee the governance mechanisms 4. Monitor, evaluate and report on system, supplier performance and contract management		1. Provide support on scm strategies and information management to 5 districts (Capricorn, Sekukhune, Waterberg, Mopani and Vhembe) See page 3.2.1	
Posts:		Posts:	
1 x Director SL 13 5 x Deputy Director SL 11 5 x Assistant Director SL 9 2 x Senior Admin Officer SL 8			

DIRECTORATE: TRANSVERSAL CONTRACTS MANAGEMENT	
PURPOSE: TO ESTABLISH SCM TRANSVERSAL CONTRACT MANAGEMENT	
FUNCTIONS:	
1. Arrange transversal term contracts 2. Monitor and provide support on transversal term contracts 3. Monitor supplier performance for transversal term contracts	
Posts:	
1 x Director SL 13 3 x Deputy Director SL 11 3 x Assistant Director SL 9 2 x Senior Admin Officer SL 8	

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE SUPPLY CHAIN MANAGEMENT 2018

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<b>DIRECTORATE: SCIENTIFIC SUPPORT</b>
<b>PURPOSE:</b> TO PROMOTE, SUPPORT AND DEVELOP SC CAPACITY
<b>FUNCTIONS:</b>
1. Provide support on some strategies and information management to 5 divisions (Criminology, Safety, Security, Veterinary, Mineral and Vascular)
<b>Posts:</b>
1 x Director SL 13

<b>SUB-DIRECTORATE: CAPRICORN SUPPLY CHAIN MANAGEMENT SERVICES</b>
<b>PURPOSE:</b> TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT
<b>FUNCTIONS:</b>
1. Provide SCM capacity
2. Monitor and provide stakeholder support
3. Develop and implement SCM knowledge and information management strategy
<b>Posts:</b>
1 x Deputy Director SL 11
1 x Assistant Director SL 9
1 x Senior Admin Officer SL 8

<b>SUB-DIRECTORATE: SEKHUKHUNE SUPPLY CHAIN MANAGEMENT SERVICES</b>
<b>PURPOSE:</b> TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT
<b>FUNCTIONS:</b>
1. Provide SCM capacity
2. Monitor and provide stakeholder support
3. Develop and implement SCM knowledge and information strategy
<b>Posts:</b>
1 x Deputy Director SL 11
1 x Assistant Director SL 9
1 x Senior Admin Officer SL 8

<b>SUB-DIRECTORATE: WATERBERG SUPPLY CHAIN MANAGEMENT SERVICES</b>
<b>PURPOSE:</b> TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT
<b>FUNCTIONS:</b>
1. Provide SCM capacity
2. Monitor and provide stakeholder support
3. Develop and implement SCM knowledge and information strategy
<b>Posts:</b>
1 x Deputy Director SL 11
1 x Assistant Director SL 9
1 x Senior Admin Officer SL 8

<b>SUB-DIRECTORATE: MOPANI SUPPLY CHAIN MANAGEMENT SERVICES</b>
<b>PURPOSE:</b> TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT
<b>FUNCTIONS:</b>
1. Provide SCM capacity
2. Monitor and provide stakeholder support
3. Develop and implement SCM knowledge and information strategy
<b>Posts:</b>
1 x Deputy Director SL 11
1 x Assistant Director SL 9
1 x Senior Admin Officer SL 8

<b>SUB-DIRECTORATE: VREDEBURG SUPPLY CHAIN MANAGEMENT SERVICES</b>
<b>PURPOSE:</b> TO PROVIDE SUPPORT ON SCM STRATEGIES AND INFORMATION MANAGEMENT
<b>FUNCTIONS:</b>
1. Provide SCM capacity
2. Monitor and provide stakeholder support
3. Develop and implement SCM knowledge and information strategy
<b>Posts:</b>
1 x Deputy Director SL 11
1 x Assistant Director SL 9
1 x Senior Admin Officer SL 8



# LIMPOPO PROVINCIAL TREASURY: BRANCH FINANCIAL GOVERNANCE 2018

  
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BRANCH: FINANCIAL GOVERNANCE
PURPOSE: TO PROMOTE ACCOUNTABILITY AND COMPLIANCE WITH FINANCIAL NORMS AND STANDARDS AS CONTAINED IN THE PFMA
FUNCTIONS:
1. Monitor and provide support on appropriate accounting practices and to build financial management capacity
2. Manage the implementation and provide support of financial management information systems
3. Monitor and provide support on the implementation of transversal risk management
4. Monitor and provide support on compliance with the provisions of PFMA, and prescribed norms and standards
Posts:
1 x Deputy Director General SL 15
1 x Personal Assistant SL 7

CHIEF DIRECTORATE: ACCOUNTING SERVICES
PURPOSE: PROVIDE SUPPORT ON APPROPRIATE ACCOUNTING PRACTICES AND TO BUILD FINANCIAL MANAGEMENT CAPACITY
FUNCTIONS:
1. Provide support on the implementation of appropriate accounting practices
2. Build financial management capacity
See Page 4.1

CHIEF DIRECTORATE: FINANCIAL MANAGEMENT INFORMATION SYSTEMS
PURPOSE: TO MANAGE THE IMPLEMENTATION AND PROVIDE SUPPORT OF FINANCIAL MANAGEMENT INFORMATION SYSTEMS
FUNCTIONS:
1. Coordinate the implementation of financial systems in provincial departments
2. Provide effective financial systems support in provincial departments
See Page 4.2

DIRECTORATE: TRANSVERSAL RISK MANAGEMENT
PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON THE IMPLEMENTATION OF TRANSVERSAL RISK MANAGEMENT
FUNCTIONS:
1. Ensure the development and implementation of risk management framework, guidelines and procedures.
2. Ensure the facilitation of risk assessments and profiles for departments & public entities.
3. Ensure the implementation of response strategies to risks
4. Monitor the implementation of transversal risk management in departments & public entities and report thereon.
5. Maintain, update and review the provincial transversal risk management register.
Posts:
1 x Director SL 13
2 x Deputy Director SL 11
6 x Assistant Director SL 9

DIRECTORATE: GOVERNANCE, MONITORING AND COMPLIANCE
PURPOSE: TO MONITOR AND PROVIDE SUPPORT ON COMPLIANCE WITH THE PROVISIONS OF THE PFMA AND PRESCRIBED NORMS AND STANDARDS
FUNCTIONS:
1. Develop, implement and monitor compliance to norms, standards, policies and guidelines
2. Monitor compliance with the applicable legislation
3. Provide support to governance and oversight structures
4. Support departments & public entities on the development of effective internal controls
5. Assess provincial treasury performance on its mandate in relation to S18 of the PFMA (Act of 1999)
Posts:
1 x Director SL 13
5 x Deputy Director SL 11
13 x Assistant Director SL 9



# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: ACCOUNTING SERVICES 2018

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CHIEF DIRECTORATE: ACCOUNTING SERVICES
PURPOSE: PROVIDE SUPPORT ON APPROPRIATE ACCOUNTING PRACTICES AND TO BUILD FINANCIAL MANAGEMENT CAPACITY
FUNCTIONS: 1. Provide support on the implementation of appropriate accounting practices 2. Build financial management capacity
Posts: 1 x Chief Director SL 14 1 x Personal Assistant SL 7

DIRECTORATE: FINANCIAL ACCOUNTING AND REPORTING	DIRECTORATE: FINANCIAL MANAGEMENT CAPACITY BUILDING
PURPOSE: PROVIDE SUPPORT ON THE IMPLEMENTATION OF APPROPRIATE ACCOUNTING PRACTICES	PURPOSE: TO BUILD FINANCIAL MANAGEMENT CAPACITY
FUNCTIONS: 1. Provide support on appropriate financial accounting and reporting 2. Prepare consolidated financial statements 3. Provide support on appropriate accounting practices	FUNCTIONS: 1. Provide financial management training 2. Assess financial management capacity in departments & public entities 3. Provide transversal financial systems training
Posts: 1 x Director SL 13 3 x Deputy Director SL 11 7 x Assistant Director SL 9 1 x Senior Financial Admin Officer SL 8	Posts: 1 x Director SL 13 3 x Deputy Director SL 11 3 x Assistant Director SL 9 3 x Senior Financial Training Officer SL 8 1 x Administration Officer SL 7

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE FINANCIAL SYSTEMS 2018

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<p><b>CHIEF DIRECTORATE: FINANCIAL MANAGEMENT INFORMATION SYSTEMS</b></p> <p><b>PURPOSE: TO MANAGE THE IMPLEMENTATION AND PROVIDE SUPPORT OF FINANCIAL MANAGEMENT INFORMATION SYSTEMS</b></p> <p><b>FUNCTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Coordinate the implementation of financial systems in provincial departments</li> <li>2. Provide effective financial systems support in provincial departments</li> </ol> <p><b>Posts:</b></p> <p>1 x Chief Director SL 14 1 x Personal Assistant SL 7</p>
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<p><b>DIRECTORATE: FINANCIAL SYSTEMS IMPLEMENTATION</b></p> <p><b>PURPOSE: TO COORDINATE THE IMPLEMENTATION OF FINANCIAL SYSTEMS IN PROVINCIAL DEPARTMENTS</b></p> <p><b>FUNCTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Conduct data and business process analysis</li> <li>2. Render advisory services on transversal financial systems in department &amp; public entities</li> <li>3. Develop and facilitate the implementation of financial systems</li> </ol> <p><b>Posts:</b></p> <p>1 x Director SL 13 1 x Deputy Director SL 11 1 x Assistant Director SL 9</p>
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<p><b>DIRECTORATE: SYSTEM ADMINISTRATION</b></p> <p><b>PURPOSE: TO PROVIDE EFFECTIVE FINANCIAL SYSTEMS SUPPORT IN PROVINCIAL DEPARTMENTS</b></p> <p><b>FUNCTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Provide End-User support on financial systems</li> <li>2. Monitor and provide support on compliance in the utilisation of systems</li> </ol> <p><b>Posts:</b></p> <p>1 x Director SL 13 4 x Deputy Director SL 11 4 x Assistant Director SL 9 6 x System Support Administrator SL 8</p>
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# LIMPOPO PROVINCIAL TREASURY: BRANCH SHARED INTERNAL AUDIT SERVICES 2018

<b>BRANCH: SHARED INTERNAL AUDIT SERVICES</b>
<b>PURPOSE: TO PROVIDE INTERNAL AUDIT AND CONSULTING SERVICES TO PROVINCIAL DEPARTMENT AND SELECTED MUNICIPALITIES</b>
<b>FUNCTIONS:</b>
1. Provide risk-based auditing, performance and consulting services within provincial departments
2. Provide risk-based auditing & specialised support services within provincial departments
3. Provide quality assurance & technical support services and monitor compliance
<b>Posts:</b>
1 x Deputy Director General SL 15
1 x Personal Assistant SL 7

  
 DEPUTY DIRECTOR GENERAL  
  
 PERSONAL ASSISTANT

<b>SUB-DIRECTORATE: QUALITY ASSURANCE &amp; TECHNICAL SUPPORT SERVICES</b>
<b>PURPOSE: TO PROVIDE QUALITY ASSURANCE AND TECHNICAL SUPPORT SERVICES AND MONITOR COMPLIANCE WITHIN PROVINCIAL DEPARTMENTS</b>
<b>FUNCTIONS:</b>
1. Co-ordinate and facilitate training and capacity development of internal audit
2. Identify and highlight new developments in legislative and professional institutes of internal audit standards
3. Provide technical assistance in terms of internal audit training with regards to best practices
4. Provide scam logistical support services
<b>Posts:</b>
1 x Deputy Director SL 11
1 x Senior Admin Officer SL 8

<b>CHIEF DIRECTORATE: RISK-BASED AUDITING, PERFORMANCE AND CONSULTING SERVICES (CLUSTER A)</b>
<b>PURPOSE: TO PROVIDE RISK-BASED AUDITING, PERFORMANCE AND CONSULTING SERVICES (FOR VOTES: 1, 3, 4 &amp; 12)</b>
<b>FUNCTIONS:</b>
1. Render risk-based audit services (1, 3 & 12)
2. Render performance auditing & consulting services (4 & 6)
See page 5.1

<b>CHIEF DIRECTORATE: RISK-BASED AUDITING &amp; SPECIALISED AUDIT SERVICES (CLUSTER B)</b>
<b>PURPOSE: TO PROVIDE RISK-BASED AND SPECIALISED AUDIT SERVICES (FOR VOTES: 5, 7, 9, 10, 11, &amp; 13)</b>
<b>FUNCTIONS:</b>
1. Render risk-based audit services (5, 7 & 10)
2. Render risk-based and fraud audit (11 & 13)
3. Render risk-based and information systems audit (9 & 9)
See page 5.2



# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE RISK-BASED AUDITING AND SPECIALISED SUPPORT SERVICES 2018

<b>CHIEF DIRECTORATE: RISK-BASED AUDITING, PERFORMANCE AND CONSULTING SERVICES (CLUSTER A)</b>
<b>PURPOSE: TO PROVIDE RISK-BASED AUDITING, PERFORMANCE AND CONSULTING SERVICES (FOR VOTES:1,3,4,6 &amp; 12)</b>
<b>FUNCTIONS:</b>
1. Render risk-based audit services (1,3 & 12) 2. Render performance auditing & consulting services (4 & 6)
<b>Posts:</b>
1 x Chief Director SL 14 1 x Personal Assistant SL7

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<b>DIRECTORATE: RISK BASED AUDITING (FOR VOTES: 1, 3 &amp; 12)</b>	<b>DIRECTORATE: PERFORMANCE AUDITING &amp; CONSULTING SERVICES (FOR VOTES 4 &amp; 6)</b>
<b>PURPOSE: TO PROVIDE RISK - BASED AUDIT SERVICES</b>	<b>PURPOSE: TO PROVIDE RISK- BASED, PERFORMANCE AUDITING AND CONSULTING SERVICES</b>
<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>
1. Provide internal audit services 2. Implement and monitor internal audit strategy 3. Manage client relations between the department and provincial internal audit	1. Provide internal audit services 2. Implement and monitor internal audit strategy 3. Manage client relations between the department and provincial internal audit 4. Provide performance audit services
<b>Posts:</b>	<b>Posts:</b>
1 x Director SL 13 2 x Deputy Director SL 11 2 x Assistant Director SL 9 18 x Internal Auditor SL 8	1 x Director SL 13 2 x Deputy Director SL 11 2 x Assistant Director SL 9 4 x Internal Auditor SL 8



# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE RISK-BASED AUDITING AND SPECIALISED SUPPORT SERVICES 2018

## CHIEF DIRECTORATE: RISK-BASED AUDITING & SPECIALISED AUDIT SERVICES (CLUSTER B)

PURPOSE: TO PROVIDE RISK-BASED AND SPECIALISED AUDIT SERVICES (FOR VOTES: 5, 7, 8, 9, 10, 11, & 13)

### FUNCTIONS:

1. Render risk-based audit services (5, 7 & 10)
2. Render risk-based and fraud audit (11 & 13)
3. Render risk-based and information systems audit (8 & 9)

### Posts:

- 1 x Chief Director SL 14
- 1 x Personal Assistant SL 7

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## DIRECTORATE: RISK BASED AUDITING (FOR VOTES: 5, 7 & 10)

PURPOSE: TO PROVIDE RISK-BASED AUDITING SERVICES

### FUNCTIONS:

1. Provide internal audit services
2. Implement and monitor internal audit strategy
3. Manage client relations between the department and provincial internal audit

### Posts:

- 1 x Director SL 13
- 2 x Deputy Director SL 11
- 3 x Assistant Director SL 9
- 13 x Internal Auditor SL 8

## DIRECTORATE: RISK BASED AND FRAUD AUDIT (FOR VOTES: 11 & 13)

PURPOSE: TO PROVIDE RISK-BASED AND FRAUD AUDIT

### FUNCTIONS:

1. Provide internal audit services
2. Implement and monitor internal audit strategy
3. Manage client relations between the department and provincial internal audit
4. Provide fraud audits

### Posts:

- 1 x Director SL 13
- 2 x Deputy Director SL 11
- 2 x Assistant Director SL 9
- 4 x Internal Auditor SL 8

## DIRECTORATE: RISK BASED AND INFORMATION SYSTEMS AUDIT (FOR VOTES 8 & 9)

PURPOSE: TO PROVIDE RISK-BASED AND INFORMATION SYSTEMS AUDIT

### FUNCTIONS:

1. Provide internal audit services
2. Implement and monitor internal audit strategy
3. Manage client relations between the department and provincial internal audit
4. Provide information systems audits

### Posts:

- 1 x Director SL 13
- 2 x Deputy Director SL 11
- 2 x Assistant Director SL 9
- 4 x Internal Auditor SL 8

# LIMPOPO PROVINCIAL TREASURY: BRANCH CORPORATE MANAGEMENT SERVICES 2018

<b>BRANCH: CORPORATE MANAGEMENT SERVICES</b>
<b>PURPOSE: TO MANAGE AND MONITOR THE IMPLEMENTATION OF CORPORATE MANAGEMENT SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage and monitor the provision of corporate services
2. Manage and coordinate the implementation of information management services
3. Manage and provide legal services
4. Manage and coordinate the implementation of strategic management services
<b>Posts:</b>
1 x Deputy Director General SL 15
1 x Personal assistant SL 7

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<b>CHIEF DIRECTORATE: CORPORATE SERVICES</b>
<b>PURPOSE: TO MANAGE AND MONITOR THE PROVISIONING OF CORPORATE SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage and monitor the provision of human resource management services
2. Manage and monitor the provision of employee utilisation and capacity building services
3. Manage and monitor the provision of transformation services
4. Ensure the management of security and investigation services
See page 6.1

<b>CHIEF DIRECTORATE: INFORMATION MANAGEMENT</b>
<b>PURPOSE: TO MANAGE AND COORDINATE THE IMPLEMENTATION OF INFORMATION MANAGEMENT SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage the provision of communication management services
2. Manage the provision of information and technological services
3. Manage the provision and maintenance of records and auxiliary services
See page 6.2

<b>DIRECTORATE: LEGAL SERVICES</b>
<b>PURPOSE: TO MANAGE AND PROVIDE LEGAL SERVICES</b>
<b>FUNCTIONS:</b>
1. Provide legal opinions and advices
2. Liaise with state attorney in litigation matters involving the departments
3. Drafting and administering of legal contracts
<b>Posts:</b>
1 x Director SL 13
1 x Deputy Director SL 11

<b>DIRECTORATE: STRATEGIC MANAGEMENT</b>
<b>PURPOSE: TO MANAGE AND COORDINATE THE IMPLEMENTATION OF STRATEGIC MANAGEMENT SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage monitoring and evaluation processes
2. Manage and coordinate departmental integrated planning, policy research and policy development processes
See page 6.3

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE CORPORATE SERVICES 2018

*[Signature]*  
 HOD: CHAIRMAN

<b>CHIEF DIRECTORATE: CORPORATE SERVICES</b>
<b>PURPOSE: TO MANAGE AND MONITOR THE PROVISIONING OF CORPORATE SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage and monitor the provision of human resource management services
2. Manage and monitor the provision of employee utilisation and capacity building services
3. Manage and monitor the provision of transformation services
4. Ensure the management of security and investigation services
<b>Posts:</b>
1 x Chief Director SL 14
1 x Personal Assistant SL 7

<b>DIRECTORATE: HUMAN RESOURCE MANAGEMENT</b>	<b>DIRECTORATE: TRANSFORMATION SERVICES</b>
<b>PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF HUMAN RESOURCE MANAGEMENT SERVICES</b>	<b>PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF TRANSFORMATION SERVICES</b>
<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>
1. Manage and facilitate the provision of human resource planning and administration services	1. Manage and facilitate the provision of employee health and wellness programmes
2. Manage the provision of organisational development services	2. Manage the provision of change and service delivery improvement mechanism
3. Manage the provisioning of employee relations services	3. Manage gender focal point and diversity management
See Page 6.1.1	See Page 6.1.3

<b>DIRECTORATE: EMPLOYEE UTILISATION AND CAPACITY BUILDING</b>
<b>PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF EMPLOYEE UTILISATION AND CAPACITY SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage the implementation of training and development services
2. Manage the implementation of youth development and talent management programmes
3. Manage the implementation of performance management and development systems
See Page 6.1.2

<b>DIRECTORATE: SECURITY MANAGEMENT</b>
<b>PURPOSE: TO ENSURE THE MANAGEMENT OF SECURITY AND INVESTIGATION SERVICES</b>
<b>FUNCTIONS:</b>
1. Ensure the implementation of minimum information security standards (MIS)
2. Provide physical security services
3. Render investigation services
<b>Posts</b>
1 x Director SL 13
1 x Deputy Director SL 11
3 x Assistant Director SL 9
1 x Security Administrative Officer SL 7
1 x Administrative Officer SL 7

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE CORPORATE SERVICES 2018

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<b>DIRECTORATE: HUMAN RESOURCE MANAGEMENT</b>
<b>PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF HUMAN RESOURCE MANAGEMENT SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage and facilitate the provisioning of human resource planning and administration services
2. Manage the provision of organisational development services
3. Manage the provisioning of employee relations services
<b>Posts:</b>
1 x Director SL 13

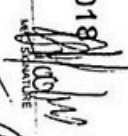
<b>SUB-DIRECTORATE: HUMAN RESOURCE PLANNING AND ADMINISTRATION</b>
<b>PURPOSE: TO MANAGE AND FACILITATE THE PROVISION OF HUMAN RESOURCE PLANNING AND ADMINISTRATION SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage recruitment, selection and appointment processes
2. Manage the administration of service benefits
3. Manage Human Resource Information Systems and Establishment Control
4. Co-ordinate the development and implementation of Human Resource Plan
5. Develop and facilitate the implementation of Human Resource Management Policies
<b>Posts:</b>
1 x Deputy Director SL 11
3 x Assistant Director SL 9
1 x Senior Personnel Practitioner SL 8
1 x Personnel Practitioner SL 7

<b>SUB-DIRECTORATE: ORGANISATIONAL DEVELOPMENT</b>
<b>PURPOSE: TO MANAGE THE PROVISION OF ORGANISATIONAL DEVELOPMENT SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage the development and maintenance of the Organisational Structure
2. Manage and facilitate Job Evaluation Processes
3. Co-ordinate the development and review of Business Processes and standard operating procedures
<b>Posts:</b>
1 x Deputy Director SL 11
2 x Assistant Director SL 9
2 x Senior OD Practitioner SL 8

<b>SUB-DIRECTORATE: LABOUR RELATIONS</b>
<b>PURPOSE: TO MANAGE AND PROVIDE LABOUR RELATIONS SERVICES</b>
<b>FUNCTIONS:</b>
1. Facilitate the development of Departmental Labour Relations Policies, Guidelines and Processes
2. Facilitate Collective Bargaining Processes
3. Facilitate Labour Relations and Dispute Resolution Processes
4. Facilitate the implementation of Collective Agreements
5. Co-ordinate and integrate reporting regarding compliance with Legislation
6. Provide advice on Labour Relations matters
<b>Posts:</b>
2 x Deputy Director SL 11



# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE CORPORATE SERVICES 2018

  
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<b>DIRECTORATE: EMPLOYEE UTILISATION AND CAPACITY BUILDING</b>
<b>PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF EMPLOYEE UTILISATION AND CAPACITY SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage the implementation of training and development services
2. Manage the implementation of youth development and talent management programmes
3. Manage the implementation of performance management and development systems
<b>Posts:</b>
1 x Director SL 13

<b>SUB-DIRECTORATE: TRAINING AND DEVELOPMENT</b>	<b>SUB-DIRECTORATE: PERFORMANCE MANAGEMENT</b>
<b>PURPOSE: TO MANAGE THE IMPLEMENTATION OF TRAINING AND DEVELOPMENT SERVICES</b>	<b>PURPOSE: TO MANAGE THE IMPLEMENTATION OF THE PMDS SYSTEM</b>
<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>
1. Implement Work place Learning Programs	1. Develop, manage and monitor the implementation of performance management systems
2. Implement Integrated Adult Education and Training (I.A.E.T) Framework	2. Coordinate and administer performance management systems
3. Develop Leadership Development Strategy	3. Monitor compliance to Provincial PMDS Policy
4. Develop Workplace Skills	4. Implementation of job evaluation results (upgrading)
5. Co-ordinate Learning Academy	<b>Posts:</b>
6. Co-ordinate Specialised Programmes in collaboration with Professional Bodies	1 x Deputy Director SL 11
<b>Posts:</b>	2 x Assistant Director SL 9
1 x Deputy Director SL 11	2 x Personnel Practitioner SL 7
1 x Assistant Director SL 9	
3 x Senior Personnel Practitioner SL 8	

<b>SUB-DIRECTORATE: YOUTH DEVELOPMENT AND TALENT MANAGEMENT</b>
<b>PURPOSE: TO MANAGE THE IMPLEMENTATION OF YOUTH DEVELOPMENT AND TALENT MANAGEMENT PROGRAMMES</b>
<b>FUNCTIONS:</b>
1. Implement Career Planning Management Programmes
2. Implement Talent Management Programmes
3. Manage Internship, Learner ship, Traineeship and Bursaries
4. Co-ordinate Learning Networks and provide Awareness of Growth and Development
<b>Posts:</b>
1 x Deputy Director SL 11
2 x Personnel Practitioner SL 7

TOTAL NO OF POSTS: 14

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: CORPORATE SERVICES 2018

<b>DIRECTORATE: TRANSFORMATION SERVICES</b>
<b>PURPOSE: TO MANAGE AND MONITOR THE PROVISION OF TRANSFORMATION SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage and facilitate the provision of employee health and welfare programmes
2. Manage the provisioning of change and service delivery improvement mechanism
3. Manage service focus point and diversity management
<b>Posts:</b>
1 x Director SL 13

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<b>SUB-DIRECTORATE: EMPLOYEE HEALTH AND WELFARE</b>
<b>PURPOSE: TO MANAGE AND FACILITATE THE PROVISION OF EMPLOYEE HEALTH AND WELFARE PROGRAMMES</b>
<b>FUNCTIONS:</b>
1. Provide Employee Assistance Programmes
2. Manage Occupational Health and Safety Programmes
3. Manage Occupational Health and Safety Services
<b>Posts:</b>
1 x Deputy Director SL 13
2 x Assistant Director SL 9

<b>SUB-DIRECTORATE: CHANGE MANAGEMENT AND SERVICE DELIVERY IMPROVEMENT MECHANISMS</b>
<b>PURPOSE: TO MANAGE THE PROVISION OF CHANGE MANAGEMENT AND SERVICE DELIVERY IMPROVEMENT MECHANISMS</b>
<b>FUNCTIONS:</b>
1. Provide change management and bring out programmes
2. Manage Service Delivery Improvement Programmes
<b>Posts:</b>
1 x Deputy Director SL 11
1 x Assistant Director SL 9

<b>SUB-DIRECTORATE: GENDER FOCAL POINT AND DIVERSITY MANAGEMENT</b>
<b>PURPOSE: TO MANAGE GENDER FOCAL AND DIVERSITY MANAGEMENT</b>
<b>FUNCTIONS:</b>
1. Manage and coordinate diversity management
2. Maintenance of programme/activities to gender and women, disability, youth and older persons as well as human rights
<b>Posts:</b>
1 x Deputy Director SL 11
1 x Assistant Director SL 9
1 x Admin Officer SL 7

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: INFORMATION MANAGEMENT 2018

CHIEF DIRECTORATE: INFORMATION MANAGEMENT
PURPOSE: TO MANAGE AND COORDINATE THE IMPLEMENTATION OF INFORMATION MANAGEMENT SERVICES
FUNCTIONS:
1. Manage the provision of communication management services
2. Manage the provision of information and technological services
3. Manage the provision and maintenance of records and auxiliary services
Posts:
1 x Chief Director SL 14
1 x Personal Assistant SL 7

  
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DIRECTORATE: COMMUNICATION SERVICES
PURPOSE: TO MANAGE AND PROVIDE COMMUNICATION SERVICES
FUNCTIONS:
1. Manage corporate communication services
2. Manage marketing and events services
See Page 6.2.1

DIRECTORATE: INFORMATION COMMUNICATION TECHNOLOGY
PURPOSE: TO MANAGE THE PROVISION OF INFORMATION COMMUNICATION TECHNOLOGY SERVICES
FUNCTIONS:
1. Provide information technology governance services
2. Manage information communication technology operations
See Page 6.2.2

DIRECTORATE: RECORDS AND AUXILIARY SERVICES
PURPOSE: TO MANAGE THE PROVISION AND MAINTENANCE OF RECORDS AND AUXILIARY SERVICES
FUNCTIONS:
1. Manage human resource records
2. Manage general records and knowledge management
3. Manage maintenance of facilities and auxiliary management services
See Page 6.2.3

LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: INFORMATION MANAGEMENT 2018

<b>DIRECTORATE: COMMUNICATION SERVICES</b>
<b>PURPOSE: TO MANAGE AND PROVIDE COMMUNICATION SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage corporate communication services 2. Manage marketing and events services
<b>Posts:</b>
1 x Director SL 13

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<b>SUB-DIRECTORATE: CORPORATE COMMUNICATION</b>
<b>PURPOSE: TO MANAGE CORPORATE COMMUNICATION SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage media relations, briefings, statements and releases 2. Provide communication research and environmental analysis 3. Provide customer care services 4. Manage content development and editing 5. Manage the production of news letter
<b>Posts:</b>
1 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Communication Officer SL 8 2 x Customer Care Officer SL 7

<b>SUB-DIRECTORATE: MARKETING AND EVENTS MANAGEMENT</b>
<b>PURPOSE: TO MANAGE MARKETING AND EVENTS SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage marketing services 2. Coordinate departmental outreach programmes 3. Organise departmental events and exhibitions 4. Manage community and stakeholder liaison services 5. Manage video production 6. Manage publications 7. Manage Intranet and Website content development services
<b>Posts:</b>
2 x Deputy Director SL 11 1 x Assistant Director SL 9 1 x Graphic Designer SL 8 1 x Marketing and Events Officer SL 7



# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: INFORMATION MANAGEMENT 2018

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## DIRECTORATE: INFORMATION COMMUNICATION TECHNOLOGY

PURPOSE: TO MANAGE THE PROVISION OF INFORMATION COMMUNICATION TECHNOLOGY SERVICES

### FUNCTIONS:

1. Provide information technology governance services
2. Manage information communication technology operations

Posts:

1 x Director SL 13

## SUB-DIRECTORATE: INFORMATION TECHNOLOGY GOVERNANCE

PURPOSE: TO PROVIDE INFORMATION TECHNOLOGY GOVERNANCE SERVICES

### FUNCTIONS:

1. Develop, monitor and ensure implementation of IT Policies
2. Develop and implement IT Governance and management services processes
3. Provide IT Security services
4. Ensure ICT planning, alignment, programme management and M & E
5. Manage IT services level agreement

Posts:

1 x Deputy Director SL 11  
 2 x Information Technology Advisor SL 8

## SUB-DIRECTORATE: INFORMATION COMMUNICATION TECHNOLOGY OPERATIONS

PURPOSE: TO MANAGE INFORMATION COMMUNICATION TECHNOLOGY OPERATIONS

### FUNCTIONS:

1. Manage the development & implementation of business application systems
2. Identify & analyse departmental IT Requirements
3. Provide IT Project Management Services
4. Manage the performance & availability of network servers & all application systems
5. Provide IT User Support & Help Desk Services
6. Provide IT Operations Management

Posts:

1 x Deputy Director SL 11  
 4 x Network Controller SL 8

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: INFORMATION MANAGEMENT 2018

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 CHIEF DIRECTOR  
 INFORMATION MANAGEMENT

<b>DIRECTORATE: RECORDS AND AUXILIARY SERVICES</b>
<b>PURPOSE: TO MANAGE THE PROVISION AND MAINTENANCE OF RECORDS AND AUXILIARY SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage human resource, general records and knowledge management
2. Manage maintenance of facilities and auxiliary services
<b>POSTS:</b>
1 x Director SL 13

<b>SUB-DIRECTORATE: RECORDS AND KNOWLEDGE MANAGEMENT</b>	<b>SUB-DIRECTORATE: FACILITIES AND AUXILIARY MANAGEMENT SERVICES</b>
<b>PURPOSE: TO MANAGE HUMAN RESOURCE, GENERAL RECORDS AND KNOWLEDGE MANAGEMENT</b>	<b>PURPOSE: TO MANAGE MAINTENANCE OF FACILITIES AND AUXILIARY MANAGEMENT SERVICES</b>
<b>FUNCTIONS:</b>	<b>FUNCTIONS</b>
1. Manage and implement PAIA (Promotion of access to information act)	1. Manage and maintain infrastructure
2. Manage and implement PAIA (Promotion of administration justice act)	2. Manage telecommunication and office equipment
3. Manage departmental records	3. Render auxiliary services
4. Manage compliance of information and security	
5. Manage personal files	<b>POSTS:</b>
6. Provide library services	1 x Deputy Director SL 11
<b>POSTS:</b>	2 x Assistant Director SL 9
1 x Deputy Director SL 11	1 x Admin Officer SL 7
3 x Assistant Director SL 9	2 x Admin Clerk SL 5
1 x Administrative Officer SL 7	1 x Handy man SL 5
1 x Librarian SL 7	3 x Telecom Operator SL 5
7 x Registry Clerk SL 5	2 x General Workers SL 2
4 x Messenger SL 4	31 x Cleaners SL 2

LIMPOPO PROVINCIAL TREASURY: BRANCH: CORPORATE MANAGEMENT SERVICES 2018

<b>DIRECTORATE: STRATEGIC MANAGEMENT</b>
<b>PURPOSE: TO MANAGE AND COORDINATE THE IMPLEMENTATION OF STRATEGIC MANAGEMENT SERVICES</b>
<b>FUNCTIONS:</b>
<ol style="list-style-type: none"> <li>1. Manage monitoring and evaluation processes</li> <li>2. Manage and coordinate departmental integrated planning, policy research and policy development processes</li> </ol>
1 x Director SL 13

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<b>SUB-DIRECTORATE: MONITORING AND EVALUATION</b>
<b>PURPOSE: TO MANAGE MONITORING AND EVALUATION PROCESSES</b>
<b>FUNCTIONS:</b>
<ol style="list-style-type: none"> <li>1. Develop and implement departmental monitoring and evaluation system</li> <li>2. Implement MPAT in line with DPME guideline</li> </ol>
<b>Posts:</b>
1 x Deputy Director SL 11 1 x Assistant Director SL 9

<b>SUB-DIRECTORATE: INTEGRATED PLANNING, RESEARCH AND POLICY COORDINATION</b>
<b>PURPOSE: TO MANAGE AND COORDINATE DEPARTMENTAL INTEGRATED PLANNING POLICY RESEARCH AND POLICY DEVELOPMENT PROCESSES</b>
<b>FUNCTIONS:</b>
<ol style="list-style-type: none"> <li>1. Coordinate and integrate all departmental planning activities</li> <li>2. Develop all departmental strategic planning documents in line with DPME guidelines relevant prescripts</li> <li>3. Conduct policy research on new policy proposal of the department</li> <li>4. Compile research report on research conducted for new policy proposal</li> <li>5. Manage and coordinate departmental policy development process in the department</li> </ol>
<b>Posts:</b>
1 x Deputy Director SL 11 1 x Assistant Director SL 9

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE FINANCIAL MANAGEMENT 2018

<b>CHIEF DIRECTORATE, FINANCIAL MANAGEMENT</b>
<b>PURPOSE: TO PROVIDE INTERNAL FINANCIAL MANAGEMENT SUPPORT SERVICES</b>
<b>FUNCTIONS:</b>
1. Render management accounting services
2. Render financial accounting services
3. Provide support services to the Chief Directorate
4. Ensure compliance with internal control and expenditure process
<b>POSTS:</b>
1 x Chief Director SL 16
1 x Personal Assistant SL 7



<b>DIRECTORATE, MANAGEMENT ACCOUNTING</b>	<b>DIRECTORATE, FINANCIAL ACCOUNTING</b>	<b>DIRECTORATE, SUPPLY CHAIN MANAGEMENT</b>	<b>DIRECTORATE, INTERNAL CONTROL AND COMPLIANCE</b>
<b>PURPOSE: TO RENDER MANAGEMENT ACCOUNTING SERVICES</b>	<b>PURPOSE: TO RENDER FINANCIAL ACCOUNTING SERVICES</b>	<b>PURPOSE: TO PROVIDE SUPPLY CHAIN MANAGEMENT SERVICES</b>	<b>PURPOSE: TO ENSURE COMPLIANCE WITH INTERNAL CONTROL PROCESSES</b>
<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>
1. Compile and merge the MTEF budget and planning information	1. Provide credit management services	1. Manage demand and acquisition services	1. Monitor compliance to Pina and TR
2. Monitor and report on budget and expenditure information	2. Provide payroll administration services	2. Manage logistics services	2. Develop and implement internal control measures
3. Compile appropriation statement in terms of financial statements (C/S)	3. Ensure management of revenue, costs and bank reconciliation	3. Manage logistics services	3. Ensure an effective internal financial control measures
	See page 4.3.1	See page 4.3.1	4. Monitor supply chain performance and information
<b>POSTS:</b>			5. Co-ordinate departmental financial systems needs
1 x Director SL 12			<b>POSTS:</b>
1 x Deputy Director SL 11			1 x Director SL 13
2 x State Accountant SL 7			1 x Deputy Director SL 11
			1 x Assistant Director SL 9



LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: FINANCIAL MANAGEMENT 2018

<b>DIRECTORATE: FINANCIAL ACCOUNTING</b>
<b>PURPOSE: TO RENDER FINANCIAL ACCOUNTING SERVICES</b>
<b>FUNCTIONS:</b>
1. Provide credit management services
2. Provide payroll administration services
3. Ensure management of revenue, debts and bank reconciliation
<b>1 x Director SL 13</b>

  
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<b>SUB-DIRECTORATE: CREDIT MANAGEMENT</b>	<b>SUB-DIRECTORATE: PAYROLL ADMINISTRATION</b>	<b>SUB-DIRECTORATE: REVENUE, DEBT AND BANK RECONCILIATION</b>
<b>PURPOSE: TO PROVIDE CREDIT MANAGEMENT SERVICES</b>	<b>PURPOSE: TO PROVIDE PAYROLL ADMINISTRATION SERVICES</b>	<b>PURPOSE: TO ENSURE MANAGEMENT OF REVENUE, DEBT AND BANK RECONCILIATION</b>
<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>	<b>FUNCTIONS:</b>
1. Manage the administration of supplier accounts and general claims	1. Manage the capturing and updating of salary related records	1. Manage the collection of revenue
2. Management of creditors	2. Manage the administration of deductions from salaries	2. Ensure the management of debt
<b>Posts:</b>	<b>Posts:</b>	<b>Posts:</b>
1 x Deputy Director SL 11	1 x Deputy Director SL 11	1 x Deputy Director SL 11
2 x Assistant Director SL 9	1 x Assistant Director SL 9	3 x Assistant Director SL 9
1 x Senior State Accountant SL 8	2 x Senior State Accountant SL 8	1 x Senior State Accountant SL 8
1 x Accounting Clerk SL 5		1 x State Accountant SL 7
		8 x Accounting Clerk SL 5

# LIMPOPO PROVINCIAL TREASURY: CHIEF DIRECTORATE: FINANCIAL MANAGEMENT 2018

<b>DIRECTORATE: SUPPLY CHAIN MANAGEMENT</b>
<b>PURPOSE: TO PROVIDE SUPPLY CHAIN MANAGEMENT SERVICES</b>
<b>FUNCTIONS:</b>
1. Manage demand and acquisition services
2. Manage transport services
3. Manage logistics services
4. Manage assets services
1 x Director SL 13

  
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 MOFSA/FARE

<b>SUB-DIRECTORATE: DEMAND AND ACQUISITION...</b> <b>PURPOSE: TO MANAGE DEMAND AND ACQUISITION...</b> <b>FUNCTIONS:</b> 1. Manage the conducting of demand analysis 2. Render bid specification services 3. Manage strategic sourcing 4. Manage supplier database 5. Render contract management services 6. Render bid evaluation and adjudication services <b>Posts:</b> 1 x Deputy Director SL 11 2 x Assistant Director SL 9 4 x Demand and Acquisition Practitioner SL 7	<b>SUB-DIRECTORATE: LOGISTICS MANAGEMENT</b> <b>PURPOSE: TO MANAGE LOGISTICS SERVICES</b> <b>FUNCTIONS:</b> 1. Manage inventories 2. Manage the processing of requisitions 3. Manage the issuing of purchase orders <b>Posts:</b> 1 x Deputy Director SL 11 1 x Senior Admin Officer SL 8 4 x Logistics Practitioner SL 7	<b>SUB-DIRECTORATE: TRANSPORT MANAGEMENT</b> <b>PURPOSE: TO MANAGE TRANSPORT SERVICES</b> <b>FUNCTIONS:</b> 1. Manage subsidised vehicle and motor finance scheme 2. Manage government owned vehicles <b>Posts:</b> 1 x Deputy Director SL 11 2 x Assistant Director SL 9 3 x Transport Officer SL 8 1 x Artisan SL 6 1 x Driver SL 4	<b>SUB-DIRECTORATE: ASSETS MANAGEMENT</b> <b>PURPOSE: TO MANAGE ASSETS SERVICES</b> <b>FUNCTIONS:</b> 1. Manage the safe guarding of assets 2. Manage the maintenance of assets register 3. Manage the disposal assets <b>Posts:</b> 1 x Deputy Director SL 11 2 x Assistant Director SL 9 3 x Assets Practitioner SL 7
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